

MCDONOUGH-SCHUYLER JOINT ETSB

Meeting minutes from January 29, 2019 at 3:00pm
Held in the Macomb Police Department Training Room

ETSB Members present:

Tom Clark, Chairman	BPD Chief Joe Fosdyck
Ben Thompson, Mutual Aid, Secretary	Mike Hardy, Schuyler County ESDA/EMS
MPD Chief Curt Barker, Treasurer	MFD Chief JR Hyde
Chris Cunningham, McDonough Dist. Hospital	MCSO Sheriff Nick Petitgout
Brad Dutton, Schuyler County Citizen at Large	Edgar Rodriguez, McDonough County ESDA
David Estes, Mutual Aid	
Chet Esther, Schuyler County Board Chairman	

ETSB Members absent:

Suzette Rice, Vice Chair
Michelle Hite, Mutual Aid
Scott Schwerer, McDonough County Board

Also present:

Jeanette Moon, Administrative Assistant

Chairman Tom Clark called the meeting to order at 3:03pm.

A roll call attendance was taken, 12 of the 15 members were present.

Sheriff Petitgout moved with second by Chief Fosdyck to approve the minutes from December 18, 2018, motion carried with a voice vote.

Edgar Rodriguez moved with second by Chief Barker to approve the claims motion carried with a roll call vote of 11 yes 1 abstain and 3 absent.

Brad Dutton asked why there was one claim for PowerPhone for J. Sams certification for \$729.00 and another for D. Trone in a different amount of \$399.00. Jeanette explained the J. Sam's certification invoice was one that was not put on the claims sheet in September when he took his certifications. It was discovered when we received a statement this month. The difference in the amount attributes to Eric doing some investigating on what exactly the dispatchers are required to be certified on. They were being certified on Law Enforcement, Fire and EMD. Eric was originally told in his training during the transition, there was only a \$20 difference in certifying the dispatchers in all three areas. Upon speaking with PowerPhone, that is not the case. The Law Enforcement and Fire certifications, which are not mandated by the State, cost an extra \$359.00. Therefore, going forward, we will only be certifying our dispatchers for what the State requires and will be saving the extra \$359.00 that we were previously unnecessarily spending. This will also be a consideration in the recertifications down the road. The motion then carried with a roll call vote of 11 yes, 1 abstain and 3 absent.

Treasurer report:

The report of income and expenses was given to the members. The total income for December was \$57,508.89. The total expenditures were \$30,403.98. Chief Barker moved with second by Sheriff Petitgout to approve the Treasurer's report, motion carried with a voice vote.

Old Business-

Discuss and Approve Directors' procurement policy/procedure:

Tom stated Eric is unable to join us today due to a family medical emergency. Jeanette added the changes discussed last month for the policy have been made and you have all a current updated copied that was emailed to you. Tom suggested tabling this topic for next month and if anyone has any questions or comments to email them to him or to Eric before the next meeting.

Discussion of progress of server upgrade project and IT services:

Jeanette shared some notes Eric sent her: The server parts have been delivered to TimbukTech and are being configured. They are working with our vendors to ensure a smooth transition when we switch over.

Discussion grant application for Schuyler County CAD:

Jeanette reminded the board this is a grant application to try to be reimbursed for the CAD system that was put in at Schuyler County where Cushing failed to implement a contract in a timely manner and this invoice was not included in the original grant reimbursement. Eric has been working diligently on this and has had numerous conversations with the State Administrator regarding this grant application. We won't know anything until late July.

New Business

Discuss and approve investment into CD's:

Jeanette reported she has been in contact with Angela Graves, the County Treasurer who does the investing for us. At the end of December when they spoke the current CD rate was .70. Investments can be made monthly, bi monthly, every three months, 6 months or yearly. She does the investments around the 15th each month. Chet asked where this rate was at and if all of our funds were at one location. The question of the funds over \$250,000 being insured was raised. Jeanette will ask Angela for some clarification.

Discussion grant application for NG911 GIS grants:

Eric has given Tom an update on this. Eric also sent some notes on the topic: The McDonough/Schuyler County Dispatch Center is going in with Fulton, Knox, McLean, Hancock, Peoria, Warren and Woodford Counties to apply for an NG911 Expense grant to scrub and verify our GIS data and to put it together into the schema directed by the State of Illinois to make ourselves ready for NG911 by the summer of 2020. A very generic Memorandum of Understanding (MOU) needs to be signed and sent back to the Fulton County ESDA director Chris Helle so that he can submit the joint application. The MOU holds no one accountable at this time for any money. It is strictly a generic MOU that says we are going to work together to apply for this grant. A more detailed MOU would be needed once the grant money is awarded. The general consensus coming out of the GIS committee for NG911 is that each PSAP is looking at a grant of \$25,000 to help with the expenses of working the GIS data and preparing it for the new schema.

Tom added the WIU GIS Center, headed by Chad Sperry is working with the counties on this project. Chief Barker also stated the State likes to see regional projects being done which will help this project along.

Discussion of year-end report:

Jeanette reported this is an annual report due to the state. It's broken into two sections; data numbers over call volumes and such and then financial numbers. She and Eric have divided the report and it is ready to be submitted tomorrow.

Executive Session

No executive session was held.

Public Comment

None

The next meeting is February 26, 2019 at 3:00pm in the Macomb Police Department Training Room.

Brad Dutton moved with second by Chief Barker to adjourn, motion carried with a voice vote.

The meeting adjourned at 3:29pm.

Jeanette Moon
Recording Secretary
Administrative Assistant
McDonough County 911