

MCDONOUGH-SCHUYLER JOINT ETSB

Meeting minutes from February 26, 2019 at 3:00pm
Held in the Macomb Police Department Training Room

ETSB Members present:

Tom Clark, Chairman	BPD Chief Joe Fosdyck
Suzette Rice, Vice Chair	MFD Chief JR Hyde
Ben Thompson, Mutual Aid, Secretary	MCSO Sheriff Nick Petitgout
MPD Chief Curt Barker, Treasurer	Edgar Rodriguez, McDonough
County ESDA	
Chris Cunningham, McDonough Dist. Hospital Board	Scott Schwerer, McDonough County
Chet Esther, Schuyler County Board Chairman	

ETSB Members absent:

Brad Dutton, Schuyler County Citizen at Large
David Estes, Mutual Aid
Mike Hardy, Schuyler County ESDA/EMS
Michelle Hite, Mutual Aid

Also present:

Jeanette Moon, Administrative Assistant

Chairman Tom Clark called the meeting to order at 3:01pm.

A roll call attendance was taken, 11 of the 15 members were present.

Chief Barker moved with second by Edgar Rodriguez to approve the minutes from January 29, 2019, motion carried with a voice vote.

Scott Schwerer moved with second by Chet Esther to approve the claims, motion carried with a roll call vote of 11 yes and 4 absent.

Treasurer report:

The report of income and expenses was given to the members. The total income for January was \$64,637.66. The total expenditures were \$28,741.48. Chief Barker moved with second by Edgar Rodriguez to approve the Treasurer's report, motion carried with a voice vote.

Old Business-

Discuss and Approve Directors' procurement policy/procedure:

This was tabled from last month. The policy was sent in an email for you to review. Scott Schwerer made a suggestion on page two under the section for sealed quotes, he believes they should be opened at a meeting of the board, in a public meeting, and if need be, a special meeting to be called. Eric read the sentence to be added "Quotes

are to be opened at the following appropriate board meeting.” Tom Clark asked for a motion to approve the amended procurement policy; Edgar Rodriguez moved with second by Chief Barker, motion carried with a voice vote.

Discuss and approve investment into CD's:

Eric went over the questions that were presented at last months' meeting. After speaking with the county treasurer, Angela Graves and has more information to report. The ETSB funds are kept at First Bankers Trust, all funds are collateralized and insured. Our current CD of \$50,000 is with the State Bank of Industry. The question of can we shop for CD's was asked. The answer, no, the treasurer handles all the funds and investments and if we were to start wanting to handle the investments we would have to take over everything else and that is not something we want to do. She indicated there are statues in place that limit the amount of time that we can invest our money, and that is one year. She also goes by the principle of buying local. Regarding rates, banks won't typically give you a good solid rate until they know how much you are looking to invest and how long. Rates for 1, 3, and 6 months are about .75, for a full year at 1.25 to 1.5 depending on how much you are putting in. Scott Schwerer added she does shop around for the best rates and that at the County Finance meetings she presents a list of all the banks the County has money invested at.

Chet Ester moved with second by Scott Schwerer to invest 500,000 into a 12 month CD, motion carried with a roll call vote of 11 yes and 4 absent.

Scott Schwerer moved with second by Sheriff Petitgout to invest 250,000 into a 3 month CD, motion carried with a roll call vote of 11 yes and 4 absent.

Update on Schuyler County CAD grant application:

Eric reminded the Board this was an invoice from Cushing from our original consolidation expenses which was missed as an error on Cushing's billing department. He has submitted the grant reimbursement paperwork and has received an email from the State Administrator saying "Your signed UBT and a notice of state award coversheet will be sent to our grant office for processing." This sounds like we may be receiving the reimbursement for the \$27,000 invoice submitted.

Update on NG911 grant application:

The State has offered an expense grant to update GIS information. We have partnered with a few other regional counties and Chris Helle from Fulton County has put it together for us. It will be around June 1st before we hear anything.

Update on IT/Upgrade activity:

We are still working diligently the upgrades to our computer systems. Last week TimbukTech replaced a switch in the server room because we have still been having CAD kick outs. Which is simply, dispatchers getting tossed out of CAD and it always happens at the most inopportune time. Eric reported the recording software has been upgraded but in doing that upgrade one of the consoles has been having problems with it. It's a combination of an older machine running Windows 7; a new computer has been

ordered for that console. They can dispatch from that console but the recording system of that console is not working as it should. This is a matter of keeping the computers running the consoles current and on a schedule of being replaced in a timely manner.

New Business

Discussion of movement of core 911 services to INdigital:

INdigital provides our Text to 911 services, our Vesta, which is our 911 phone service and the hosted controller for those two services. They charge us \$18,006.44 a year for those services. We currently have two ANI/ALI devices that are in the server room that are old, old technology that was made in the 1990's. One is having regular issues, anytime we have a problem where the ANI/ALI is not displaying it can usually be traced back to this.

One of the items on the previous Directors projects list was to switch all of our call handling services over to INdigital. INdigital is offering to cover our onetime expenses to switch our services over to them. Currently INdigital is the call handling solution for all of Indiana and about 8-10 Illinois counties are using INdigital for their call handling solution. At the time Jessica was looking into this, her costs were around \$8,000. This is because the carriers have cost to reconfigure lines and reset their structures. The main thing that will be seen is the time it takes for a 911 call to reach our center. Currently INdigital has offered us to pay those fees if we move our handling solutions to them now. We have agreed to make this move. INdigital has instructed us to hold off on paying the invoices we currently have for their maintenance which total the \$18,006.44. We will pay the fees from the carriers for this switch over and deduct those amounts from the INdigital invoices. This could take 6-8 months before this is all done.

Discussion of year-end report:

A four page report of charts and graphs was distributed to the Board of phone statistics, call volumes, transfers, etc. It was noted some of the numbers of the landline calls would include test calls. Calls listed in Cass County are from Beardstown. This report will be files with the minutes.

Other items:

In March the Chairman of the Board is appointed by the County Board Chairman. Tom asked if there was anyone interested in the position. Sheriff Petitgout volunteered. Tom said he would make sure this gets on the County Board agenda. The Vice Chair position is a member of Schuyler County. Suzette said that item is on their agenda. The Secretary and Treasurer are elected. Ben is the current Secretary and Chief Barker is the Treasurer. They both have agreed to continue to hold those roles.

Tom also spoke about some old consoles that are out at WIU that belong to us. They are getting rid of them and they will take them to CMS for disposal if the Board agrees to that. The Board agreed that would be fine.

Executive Session

No executive session was held.

Public Comment

None

The next meeting is March 26, 2019 at 3:00pm in the Macomb Police Department Training Room.

Chief Barker moved with second by Scott Schwerer to adjourn, motion carried with a voice vote.

The meeting adjourned at 3:49pm.

Jeanette Moon
Recording Secretary
Administrative Assistant
McDonough County 911