

COMMUNICATIONS CENTER BOARD
Meeting minutes from April 30, 2019
Held in the Macomb Police Department Training Room

Communications Board Members present:

Mayor Inman, Comm. Bd. Chairman
George Dixon Comm. Bd. Vice Chair, McDonough County Bd.
Chief Curt Barker, Comm. Bd. Treasurer, Macomb PD
Ben Thompson, Comm. Bd. Secretary, McDonough County Mutual Aid

Communications Board Members absent:

Sheriff Nick Petitgout, McDonough County

Mayor Inman called the meeting to order at 3:37pm.

A roll call attendance was taken; 4 of the 5 members were present.

Chief Barker moved with second by George Dixon to approve the minutes from March 26, 2019, motion carried with a voice vote.

George Dixon moved with second by Ben Thompson to approve the claims, motion carried with a roll call vote of 4 yes and 1 absent.

Old Business

Staff update:

We have three in training right now, one is training full time and another will begin training full time in the next couple weeks. Two of them are looking for full time employment. We are maxed out on our training abilities right now. Mayor Inman reminded the Board that Eric has taken a position at Western Illinois University. He has appointed Sheriff Petitgout and Tom Clark to the search committee for the new Director. Chief Barker stated with Tom not being on the Communications Board any longer, he would volunteer to join the committee to assist them in the search, this would not be in violation of the Open Meetings Act then since Tom is not a member of the Board. The Mayor thanked Chief Barker and reminded him of Eric's intentions of leaving employment with us by the end of June. Eric stated he has been building a transition manual for the new Director.

Discuss progress of Policy and Procedure Manual:

This is a work in progress. So far it has 25 polices plus a set of rules and regulations. Eric reached out to Jacksonville/Morgan County to their dispatch center and got a copy of their manual and is using it as a guide to build ours. We are working on air medical transportation. We are working on setting up auto launch areas.

Update on IT/Server Install progress:

The Cushing server upgrade has been completed. New cabling to all of the workstations was installed. We have eliminated all of the mechanical issues that have been causing the CAD crashes. We have found if there is a connection issue between us and Schuyler County it does

kick us out, TimbukTech continues to work on that. We have also narrowed down with Cushing and got them to agree that Cushing and Windows 10 do not work well together. TimbukTech continues to push on that.

New Business

Elect Officers:

Traditionally each year the Chairman and Vice Chairman rotate the positions. Mayor Inman asked if anyone was against doing so this year. Hearing no opposition, Mayor Inman proposed the following slate of Officers:

McDonough County Board Chairman, George Dixon as Chairman of the Communications Board
Mayor Mike Inman as Vice Chairman
Ben Thompson as Secretary
Chief Curt Bark as Treasurer

Chief Barker made the motion, Ben Thompson gave the second, motion carried with a voice vote.

Executive Session

No executive session was held.

Public Comment

None

The next meeting is May 28, 2019 directly following the ETSB meeting in the Macomb Police Department Training Room.

Chief Barker moved with second by Ben Thompson to adjourn, motion carried with a voice vote.

The meeting adjourned at 3:57pm.

Jeanette Moon
Recording Secretary
Administrative Assistant
McDonough County 911