

COMMUNICATIONS CENTER BOARD
SPECIAL MEETING
Meeting minutes from December 6, 2018
Held in the Macomb Police Department Training Room

Communications Board Members present:

Mayor Inman, Comm. Bd. Chairman
George Dixon Comm. Bd. Vice Chair, McDonough County Bd.
Chief Curt Barker, Comm. Bd. Treasurer, Macomb PD
Tom Clark, ETSB Chairman
Sheriff Nick Petitgout, McDonough County

Communications Board Members absent:

Ben Thompson, Comm. Bd. Secretary, McDonough County Mutual Aid

Also present:

Eric Lenardt, Interim Director
Jeanette Moon, Administrative Assistant
Scott Schwerer
David Estes

Mayor Inman called the meeting to order at 10:20am.

A roll call attendance was taken, 5 of the 6 members were present.

Old Business

Discuss and approve FY19 budget:

The budget was presented with the change of \$4,000 moved from the full time Telecommunicator line to the Miscellaneous line. This is for the AC unit expense. Chief Barker moved with second by Sheriff Petitgout to approve the FY19 Budget as presented, motion carried with a roll call vote of 5 yes and 1 absent.

Discuss and approve IT services proposal from TimbukTech:

The ETSB has asked us to split the cost of IT services. The proposal would make our share \$12,450 for one year. At the end of the year we would then take requests for proposals for IT services and expect our needs to be much less as right now we need to do some catch work to get our systems back up to some acceptable standards. This will put in place IT services and backup systems. Chief Barker moved to enter into the TimbukTech contract not to exceed \$12,450 for the year, for IT services, seconded by Sheriff Petitgout, motion carried with a roll call vote of 5 yes and 1 absent.

Discuss and approve Server upgrade proposal from TimbukTech:

This is a proposal to virtualize the Apollo and the Exchange servers. This was a project the former Director had received bids for in September. Eric requested a bid from TimbukTech. Mayor Inman asked for the record and for clarification, were bids taken on this by the former

Director back in September? Jeanette answered, the former Director reached out to her contacts for this project and presented the virtualization recommendation to the board at the September Communications Board meeting. He asked what the amount was? Jeanette replied around \$41,000. Mayor Inman asked who that bidder was. Eric replied, Computer Masters. TimbukTech's proposal is for \$33,930.00. Eric stated the \$33,930.00 will actually be reduce to \$29,780.00 because of the IT service contract we have agreed to enter into with TimbukTech. The service will be removed from the server project since we are contracted with them.

Chief Barker moved to accept the bid from TimbukTech for the server upgrade project in the amount of \$29,780.00, seconded by Sheriff Petitgout.

There is some urgency in this project as both servers are showing in the red. They are both full and to capacity and the backups are failing on a regular basis. Sheriff Petitgout noted the \$29,780.00 is significantly less than \$41,119.80 from the first bid we were given by the former Director in September. Mayor Inman asked if this upgrade effects any of the 911 delivery services, any of the call handling services? No, not directly, not the physical taking of the call, but it does effect the ability to communicate information regarding calls and cases via email between departments and in this day and age we all use email to share information about calls and cases between many different departments across the departments and across the state. The funds to cover this expense are coming out of our reserves.

A roll call vote was taken. The motion passed with 5 yes votes and 1 absent.

New Business

none

Executive Session

No executive session was held.

Public Comment

George Dixon informed the Board TimbukTech recently started their IT services contract with the County and has been working at the courthouse this week. They have made a good first impression with the County so far.

The next meeting is December 18, 2018 directly following the ETSB meeting in the Macomb Police Department Training Room.

Chief Barker moved with second by Sheriff Petitgout to adjourn, motion carried with a voice vote.

The meeting adjourned at 10:35am.

Jeanette Moon
Recording Secretary
Administrative Assistant
McDonough County 911