

MCDONOUGH-SCHUYLER JOINT ETSB

Meeting minutes from November 27, 2018, 2018 at 3:06pm
Held in the Macomb Police Department Training Room

ETSB Members present:

Tom Clark, Chairman
Suzette Rice, Vice Chair
Ben Thompson, Mutual Aid, Secretary
MPD Chief Curt Barker, Treasurer
Chris Cunningham, McDonough Dist. Hospital
Brad Dutton, Schuyler County Citizen at Large
David Estes, Mutual Aid

BPD Chief Joe Fosdyck
MFD Chief JR Hyde
Max McClelland, Schuyler County Board
Edgar Rodriguez, McDonough County ESDA
Scott Schwerer, McDonough County Board

ETSB Members absent:

Mike Hardy, Schuyler County ESDA/EMS
Michelle Hite, Mutual Aid
MCSO Sheriff Nick Petitgout

Also present:

Eric Lenardt, Interim Director
Jeanette Moon, Administrative Assistant
Scott Brown, TimbukTech
Chris Johnson, TimbukTech

Chairman Tom Clark called the meeting to order at 3:06pm.

A roll call attendance was taken, 12 of the 15 members were present.

Scott Schwerer moved with second by Chief Barker to approve the minutes from October 30, 2018, motion carried with a voice vote.

Chief Barker moved with second by Edgar Rodriguez to approve the claims, motion carried with a roll call vote of 11 yes, 1 abstain and 3 absent.

Sheriff Petitgout joined the meeting at 3:08pm.

Treasurer report:

The report of income and expenses was distributed to the members. Jeanette pointed out October expenses did not get posted in the month of October due to the meeting being held so close to the end of the month. The numbers you see in November now are the October claims. She added a second column for November to give the board an idea of where we stand at the end of the month but will be able to report on the year-end at next months' meeting. Chief Barker asked if there was a reason we meet at the end of the month. This meeting date does not allow us to have a complete report of the finances for the month. Scott responded he would be opposed to changing the date and stated he is fine receiving the previous months' final report

with the understanding that the current month is not complete yet. Chief Barker moved with second by Scott Schwerer to approve the treasurer's report, motion carried with a voice vote.

Old Business-

IT proposal from TimbukTech:

Currently TimbukTech handles IT services for the MPD and they will be handling IT services for the MCSO soon. Eric asked them for a proposal for IT services for the 911 center. Copies of the proposal were distributed to the members. He believes it would not be a good idea to bring another provider because the other two entities are using TimbukTech. This would streamline the IT services and ensure things were working cohesively together. The service would cost \$2,075/month for a 12-month agreement.

Scott Schwerer asked if this was similar to what was proposed for the County. Scott Brown from TimbukTech answered yes. Chief Barker asked if the servers were being backed up correctly. Mr. Brown answered no, they are not, and backups are failing on a daily basis. Part of this proposal is to provide backup services, both on site and off site. The proposal provides 120 days' retention of secure copies of the backups. They provide all the licensing and hardware for this. Currently the backup, which is failing, only retains 14 days. This system will take backups of the server every hour. Scott Schwerer asked why our current system is not backing up. Mr. Brown replied there are several reasons; some hard drive failures, running out of disk space, some configuration issues from not being properly set up, this could be because the software being used is a lower grade business software that is just not designed to handle the type of backups needed. Mr. Browns' system is a custom design and is CJIS compliant. Tom Clark asked how many servers we have that are in need of being repaired or replaced. Mr. Brown responded there are four servers, one of which needs to be replaced soon and two need the operating systems updated. That item is next on the agenda.

Discussion ensued over how TimbukTech would keep the billing separate from each department and what type of reporting he could do for the board at our meetings on the performance of the servers such as unexpected shut downs and their causes and response taken to correct the problems. It was also discussed that they would be in direct contact with the appropriate vendors in the event one of their systems was the reason for a shut down or any other problem.

Discussion was then held over the need to keep a contract with Computer Masters Inc. Suzette pointed we would have to keep some hours with CMI because that is whom Schuyler County uses.

Tom questioned if we needed the level of service quoted in the proposal. Mr. Brown replied he was asked to quote a comparable service to what they provide the Macomb Police and to get the system back to an acceptable operating level. It was asked if the level of service could be reduced after the first year and Mr. Brown responded yes. He replied this is what other 911 centers want, this is what Fulton County 911 is using.

Server upgrade proposal from TimbukTech:

Jessica had been working on a proposal to upgrade our backup system and server upgrades with a virtualization system. This was initially present to the Communications Board. The proposal presented had a price around \$40,000. Eric reached out to TimbukTech also regarding the server upgrades and backups and they have put together a proposal. The board was given copies to review. This would rebuild the Cushing, DMZ, Apollo and the Exchange servers all into one. Suzette commented the Cushing server was new with the consolidation so it is only a

couple of years old. Mr. Brown explained the current server being used for Cushing has a lot of more workstation grade hardware instead of server grade hardware, "We believe it is causing many of the performance issues you are having. We propose upgrading the server instead of purchasing a new one and to virtualize it." They would virtualize the Apollo and Exchange server and upgrade it to Microsoft Exchange 2016. The operating systems would be updated too. Suzette questioned what the Exchange server does for 911. In addition, questioned the number of licenses on the proposal. And if that would be an expense of the ETSB? It supplies email for all the departments and the dispatchers. Chief Barker questioned if we chose to go with this proposal does this amount then reduce the total of the IT Proposal? Mr. Brown answered yes; this amount would be deducted from that total.

Discuss and review FY19 draft budget:

A few changes have been made since last meeting. The IT Services/CMI line is at \$30,000 to include the proposal of IT services. Training and travel has been raised to \$17,000 because we made the line adjustment to it last month increasing it and the new Director will need to attend training. Eric pointed out the miscellaneous line is where the AC unit for the server room will have to come out of. Suzette questioned this, asking if we could make improvements to a building because we cannot own real estate. Chief Barker explained the discussion is the City would not put the AC unit in the room if it was not for the 911 equipment and the installer of the equipment would not put the equipment in unless there was an AC unit in the room. Indigital required us to put an AC unit in there to maintain a cooler temperature for optimal conditions for their equipment. Now that the AC unit stopped working, it needs to be replaced and the City is looking at it as a piece of the equipment in that room and therefore an expense of the Center. The last change is the equipment purchase is at \$30,000, which is where the server upgrade and virtualization project will be out of.

Discuss and approve line item adjustments:

The board was given a list a line item adjustments. Scott Schwerer moved with second by Sheriff Petitgout to approve the adjustments, motion carried with a roll call vote of 12 yes, 1 abstain and 2 absent.

New Business

Lightning Strike:

The invoice came in for the repair and labor from the October lightning strike. An insurance claim was made with Pumo insurance. We have \$250 deductible and anticipate the claim to be paid soon.

Website is live:

On November 14, 2018, the website went live. The address is www.911.mcdonough.il.us. It has a lot of good information on it. This was something Jessica was working on for many months.

Executive Session

No executive session was held.

Public Comment

Scott Schwerer stated he would be submitting Edgar and Nick for reappointment to our board at the next County Board meeting. He also wanted to thank Max McClelland for all his efforts and participation in the consolidation process and for representing Schuyler County throughout his time on the Board.

The next meeting is December 18, 2018 at 3:00pm in the Macomb Police Department Training Room.

Chief Barker moved with second by Ben Thompson to adjourn motion carried with a voice vote.

The meeting adjourned at 4:49pm.

Jeanette Moon
Recording Secretary
Administrative Assistant
McDonough County 911