

MCDONOUGH-SCHUYLER JOINT ETSB

Meeting minutes from March 27, 2018 at 3:00 p.m.
Held in the Macomb Police Department Training Room

ETSB Members present:

Tom Clark, Chairman	David Estes, Mutual Aid
Suzette Rice, Vice Chair	Chris Cunningham, McDonough Dist. Hospital
Ben Thompson, Mutual Aid, Secretary	Scott Schwerer, McDonough County Board
MPD Chief Curt Barker, Treasurer	Max McClelland, Schuyler County Board
MCSO Sheriff Rick VanBrooker	Dan Kreps, McDonough County ESDA Director
MFD Chief JR Hyde	Mike Hardy, Schuyler County ESDA/EMS
BPD Chief Joe Fosdyck	Brad Dutton, Schuyler County Citizen at Large

ETSB Members absent:

None

Also present:

Jessica Shoopman, Director
David Bland, Assistant Director
Jeanette Moon, Administrative Assistant

Chairman Tom Clark called the meeting to order at 3:00p.m.

A roll call attendance was taken, 14 of the 14 members were present.

A motion to approve the minutes from February 27, 2018 was made by Chief Barker seconded by Chief Fosdyck and was approved by voice vote.

A motion to approve the ETSB claims was made by Chief Fosdyck seconded by Mike Hardy. A roll call vote was taken. The claims were approved with 13 yes votes and one member chose to abstain.

Treasurer report:

The total income for February was \$2,324.65. There were no expenditures recorded in the month of February. Jessica reminded the Board, we met on February 27th last month, the claims were taken to the courthouse early on the 28th however that was the last day of the month and the work did not get posted in the month of February. The claims and additional revenue will appear in the report for March. A motion to approve the ETSB treasurer's report was made by Max McClelland seconded by Brad Dutton and was approved by voice vote.

Old Business

Advisory board report:

They met yesterday. The report has been submitted to the General Assembly on March 1st, this is on line if you'd like to read it. The new surcharge money has started to come in but we will not see it until May. Stark and Henderson are the only two counties not consolidated. The Henderson County plan is due in January 2019. The cutoff period for the 2018 grants has passed and they received less requests than they have budgeted for which means additional money will be coming back to the systems. It was asked who Henderson is going to merger with but we do not know. Would it be beneficial for us to reach out to them? Jessica replied right now we already get their wireless funds. We anticipated the state reaching out to us about Henderson County but they have not. The amount of revenue the land lines generate may not be significant to take on the additional work. It is something we would need to look into.

New ambulance service provider report:

We went live with Lifeguard on March 1st. Since then we have had 309 calls, they have been very busy. On March 15th we met with everyone involved to discuss how things were going, this was a really positive meeting. They are working with Cushing to develop an API for our data to export in their billing system. They have been very busy and have been out of ambulances a few times. The one thing Dave mentioned is the additional calls we get from the hospital for ambulance transfers. Things seem to be going well.

Strategic Planning Committee report:

Chief Barker presented the minutes from the last committee meeting. He highlighted the objectives of the four goals which have been outlined. A copy of those minutes will be filed with these minutes. Chief Barker noted this is basically a five year plan we are looking toward.

Discuss and Approve 1st and 2nd amendments to Intergovernmental Agreement:

This has been on the agenda for a few months. The changes being made on the 1st amendment is made to remove the wording of the \$90,000 cap of the ETSB's yearly contribution as we haven't stayed under that amount for a number of years. The new wording makes the contribution an even third between the three entities. The 2nd amendment is for the name change of the organization to the McDonough-Schuyler Joint ETSB. This did pass at the County Board meeting and has passed at the City at the meeting as well. Scott Schwerer made a motion approve the 1st and 2nd amendments, Chief Barker gave the second. A roll call vote was take and the motion passed with 14 yes votes, zero no votes.

Discuss & approve by-law change to Article V Attendance:

At the last meeting Tom presented some language to change the by-laws to allow a designee to attend the board meetings in a members' absence. Since then some new information has come up over how this could affect our Intergovernmental Agreement. Suzette reported Schulyer County SA Ramon Escapa, whom the board has sought legal advice from in the past, gave his opinion that "permitting member's absence to be

excused with attendance of a designee, with the power to vote and count as a majority of the quorum, would be against the express agreement between McDonough County and Schuyler County and the ETSB By-Laws”.

Scott Schwerer reached out to SA Escapa for more clarification. He stated the intergovernmental agreement would need to be changed as well. Scott felt as the joint board moved along we might need to change somethings and doesn't see this as a problem. We would have to change the Intergovernmental Agreement and change to by-laws to make the change for the designee. Sa Escapas' memo with his opinion will be filled with these minutes.

Brad Dutton added that he's been active with the Schuyler County side since conception. He's been at about every meeting since then. He feels we are spending a lot of time and effort and putting a lot of burden on both boards to change the agreements. He says there has never been anything that needs action to be taken, or is such an emergency that we have to vote on it right away. If something did come up, an emergency session could be called.

Chief Barker asked where the attendance policy is at, in the by-laws or the Intergovernmental Agreement. Jessica replied the attendance is in the by-laws but continued on to explain the way the members are chosen. Each County Board appoints a member from each agency listed. In the ETSB By-Laws is the attendance policy. That's where the part about missing three meetings is at. So if you miss three meetings the ETSB can ask the County Board to appoint a different person to represent your agency. Anyone can attend the meeting from your agency, just like any one from the public can attend the meeting, it's an open meeting. Max clarified that just appointed members can vote though. He then asked if we are behind locked doors, wanting to know, is this meeting accessible to the public since it is an open meeting. Although we technically are in a secured building, the public can be brought back to this room for the open meeting.

New Business

Elect Secretary & Treasurer:

Suzette has been appointed to represent Schuyler County by the Schuyler County Board. She will remain as the Vice Chair of the McDonough-Schuyler Joint ETSB. Scott Schwerer will make his appointment of Tom Clark at the next McDonough County Board meeting. Tom Clark will remain as the Chairman of the McDonough-Schuyler Joint ETSB. Scott Schwerer made the motion with Max McClelland giving the second to nominate Chief Barker as the Treasurer this was approved by voice vote. Scott Schwerer made the motion with Max McClelland giving the second to nominate Ben Thompson as the Secretary this was approved by voice vote.

Discuss & approve Telecommunications Week activities April 8-14:

TC Week is April 8th-14th. We always like to spoil our staff and are looking for volunteers to supply special treats or meals during the week. Please see Jessica if you'd like to

sign up for a day to bring something in. The Communications Board will do gift certificates as they have done in the past.

Executive Session

No executive session was held.

Public Comment

Dave Bland asked if the By-Laws needs to be redone, is there anything else in them that should be adjusted or reworded? We talked about adding Lifeguard. Jessica said adding a seat would be in the Intergovernmental Agreement. Max asked about adding someone from their hospital. Scott Schwerer thought this is a good opportunity to look over it and asked that copies of it be sent out and to have hard copies available at the next meeting.

Tom Clark wanted to let the board know that he will be attending the NENA conference in Tennessee this June. He mentioned that he does not intend on submitting mileage or per diem.

The next meeting is April 24, 2018 at 3:00 pm.

A motion to adjourn the meeting was made by Brad Dutton seconded by Dan Kreps and was approved by voice vote.

The meeting adjourned at 3:51pm.

Jeanette Moon
Recording Secretary
Administrative Assistant
McDonough County 911