

# MCDONOUGH-SCHUYLER JOINT ETSB

Meeting minutes from February 27, 2018 at 3:00 p.m.  
Held in the Macomb Police Department Training Room

## **ETSB Members present:**

Tom Clark, Chairman	David Estes, Mutual Aid
Suzette Rice, Vice Chair	Ben Thompson, Mutual Aid
MPD Chief Curt Barker	MCSO Sheriff Rick VanBrooker
MFD Chief JR Hyde	Mike Hardy, Schuyler County ESDA/EMS
BPD Chief Joe Fosdyck	Brad Dutton, Schuyler County Citizen at Large
MCSO Sheriff Rick VanBrooker	

## **ETSB Members absent:**

Chris Cunningham, McDonough Dist. Hospital  
Max McClelland, Schuyler County Board  
Scott Schwerer, McDonough County Board

## **Also present:**

Jessica Shoopman, Director  
David Bland, Assistant Director  
Jeanette Moon, Administrative Assistant  
Mayor Inman

Chairman Tom Clark called the meeting to order at 3:00p.m.

A roll call attendance was taken, 10 of the 13 members were present.

A motion to approve the minutes from January 30, 2018 was made by Chief Barker seconded by Brad Dutton and was approved by voice vote.

A motion to approve the ETSB claims was made by Chief Barker seconded by Chief Hyde. A roll call vote was taken. The claims were approved with 9 yes votes and one member chose to abstain.

## **Treasurer report:**

The total income for January was \$36,568.47. The total expenditures for January were \$29,867.31. Tom asked the members if they felt we needed to report on the current months' numbers being that they are not complete. The board agreed we did not need to continue to do so. A motion to approve the ETSB treasurer's report was made by Chief Barker seconded by Chief Fosdyck and was approved by voice vote.

## **Old Business**

### **Advisory board report:**

No report. The meeting was rescheduled to next Monday.

### **Consolidation report:**

Nothing to report.

### **New ambulance service provider report:**

We are scheduled to go live with Lifeguard on March 1<sup>st</sup> at 7:00am. They are ready to go; they have everything in place. We've had several meetings with them. Their Chief is Alex Zirnheld. He and all the other members of the staff have been very good to work with. David Estes asked if a member of Lifeguard would be joining the ETSB. Right now the ETSB has a position for a representative from McDonough District Hospital, this would mean a change in the by-laws if we wanted to add them.

### **Strategic Planning Committee report:**

The committee of Dave Bland, Tom Clark, Jessica Shoopman, Suzette Rice, Chief Fosdyck and Chief Barker all met on February 14, 2018. They formed four goals of the committee: enhance the facilities, organizational excellence, provide professional, efficient dispatch services and become a regional dispatch center. They identified some objectives and will meet again tomorrow.

## **New Business**

### **Discuss and Approve 1<sup>st</sup> and 2<sup>nd</sup> amendments to Intergovernmental Agreement:**

These were emailed to the members. The first discussing removing the \$90,000 cap in the Center's contribution and the second discussing the name change. This was tabled for action at the March meeting.

### **Discuss proposed by-law amendment to allow board appointees to select a representative to attend in their place with voting rights:**

When the by-laws were being rewritten for the merger with Schuyler County there was a brief discussion of having a designee, someone to attend in your place who could vote. The option of attending via video conferencing was selected. Scott Schwerer approached Tom about possibly bringing the designee back into consideration for when an appointed board member is not able to attend. He sees this as an easier way of making quorum. Tom drafted some language and presented it to the Board.

Chief Barker spoke that he didn't like having to notify the secretary when he has to send a designee stating he may have little to no notice when sending his Deputy Chief to the meeting in his place. Tom replied, his thought was to give us a heads up who to expect at the meeting in your place. Members also felt the 24 hours' notice was inappropriate because they are often tied up on something right before a meeting and can't get away and would not have the opportunity to have given 24 hours' notice.

Tom stated anything in black on this draft was in the original by-laws, his proposed wording is the red lettering.

Tom noted there are possibly two negatives that could come of this; with the board member being a person who is appointed by the County Board, does it take away from the integrity of the board by having someone else show up. Sheriff VanBrooker said he doesn't believe it does because in his position, it would be his Chief Deputy; who would be interchangeable if the Sheriff is not there, as it would be with the Assistant Chief or the Assistant Fire Chief. Suzette added that she then could pick whomever she wanted, even someone from Walmart if you don't want a 24-hour notice. Brad added he understands the necessity of having a quorum to conduct business but see's good and bad in this. He stated he's on call and could get called at a moment's notice and he won't have the liberty of giving notice. He wouldn't know who he would send in his place if he couldn't attend a meeting. He said we haven't had many meetings where we haven't had a quorum as it is.

Chief Barker suggested it be worded somehow with the designee being someone from your organization. He stated this is how it is done with other boards he sits on.

Tom added the other negative point he has a concern over is that the people who are sent as a designee have enough knowledge to make decisions and be able to contribute to a discussion about the topics on the agenda. He added the thought that it might be beneficial if they could even attend the meetings with you as a public member to be kept informed of what is being discussed or at the least, to have the minutes to keep up with what is going on. Chief Barker added it is common for the second in command to take over if he can't be there. Jessica stated the positions on the board are appointed positions done and approved by the County Board.

Any amendment to the by-laws need to be presented at one meeting and then voted on at the next meeting with a vote of 2/3 majority needed to pass.

Tom clarified the changes stating section one is okay as presented. Section two should have the word "attempt" added to read "If a member is unable to attend a meeting, the member shall attempt to notify the recording secretary no later than 24 hours prior to the meeting and, if someone will be attending in their place, designated that person." He then stated the last line should read "If a member or their designee fails to attend a scheduled meeting, it is considered an unexcused absence unless otherwise determined by a majority vote of the Board."

He will make the changes as stated and this will be presented to the Board at the next meeting where we will need 2/3 majority vote to approve the changes to the by-laws.

### **Executive Session**

No executive session was held.

### **Public Comment**

None was made.

The next meeting is March 27, 2018 at 3:00 pm.

A motion to adjourn the meeting was made by Chief Barker seconded by Brad Dutton and was approved by voice vote.

The meeting adjourned at 3:36pm.

Jeanette Moon  
Recording Secretary  
Administrative Assistant  
McDonough County 911